

Request for Proposal

For: Caribbean Climate Resilience & Blue Economy Ecosystem Study & Roadmap Design

Date: 03rd of June 2026

1 Overview

1.1 Executive Summary

This is a Request for Proposal (RFP) that details Climate KIC's requirements for services. Please treat this document in accordance with the confidentiality obligations detailed further in this document.

Services and/or goods requested	Climate KIC is looking for a supplier to conduct an ecosystem study and co-design initiatives to accelerate climate resilience and blue economy in the Caribbean.
The legal entity requesting these goods and/or services	Stitching Climate KIC International Foundation
Services and/or goods will be delivered to the following locations	Services will be delivered remotely to the following locations: <ul style="list-style-type: none"> About the Caribbean To Climate KIC Team based in Europe (GET) Some onsite services may be required at: <ul style="list-style-type: none"> But the supplier chooses and decides themselves.
Climate KIC Contract Manager for submitting proposals and inquiries	Christian Daube Project Lead for the Caribbean Climate Entrepreneurship Co-Lead Christian.daube@climate-kic.org
Proposed contract term for successful candidates	9 months plus option to renew for a further 3 months at Climate KIC's discretion

1.2 Timelines

Climate KIC has set the following indicative timelines for this RFP:

Planned Date*	Milestones
3 rd of June 2026	RFP issued to bidders
5 business days before the Submission Deadline	Deadline for bidders to submit questions on the RFP
21 st of June 2026	Bidders submit proposals / Submission Deadline
Expected 26 th of June 2026	Climate KIC team to review proposals Climate KIC to gain clarification from bidders
Expected 26 th of June 2026	Notification of contract award
Expected 29 th of June 2026	Proposed contract start date

* Climate KIC reserves the right to amend this timetable during the RFP.

1.3 How you can participate

1. Review the RFP documents provided by Climate KIC.
2. If you have questions on the RFP, email the Contract Manager at least 5 business days before the submission deadline. We aim to respond in a timely manner wherever possible.
3. Submit a proposal following the requirements at Section 8 by the Submission Deadline stated at Section 1.2.
4. Climate KIC will assess bids and notify bidders following the timeline at Section 1.2.

1.4 About Climate KIC

Stitching Climate KIC International Foundation is recognised as a public benefit organisation by the Dutch tax authorities ("Algemeen Nut Beogende Instelling", ANBI) and all its activities are geared to ensure a greater protection of the environment and, by virtue of that, generate tangible benefits for the whole society.

Climate KIC is Europe's leading climate innovation agency, founded in 2010 and established by the European Institute of Innovation and Technology (EIT). We work across more than 60 countries, supporting over 6,000 climate start-ups, building innovation ecosystems, and catalysing systemic change. Our work in the Global South spans Africa, the Pacific Islands, Latin America, and increasingly the Caribbean.

2 Confidentiality

All information provided in this Request for Proposal (hereinafter "RFP") document and any information that may be subsequently disclosed during discussions, correspondence and negotiations is confidential and must not be disclosed to any other party or used for any other purpose whatsoever without the prior written permission of Stitching Climate KIC International Foundation or relevant subsidiary (hereinafter "Climate KIC").

The Supplier must not disclose any such information, materials, specifications or other documents to any third parties or to any other part of the Supplier's group or use them for any purpose other than for the preparation and submission of a response to this RFP. The Supplier must not make any press announcements or publicise in any way Climate KIC's name, this document, the quotation process or any subsequent agreement without the prior written consent of Climate KIC.

Climate KIC may require the execution of Non-Disclosure Agreement as part of this RFP or for future commercial engagements. As part of preparation for the submission of the response and in any subsequent negotiations, the Supplier is allowed to disclose confidential information to others within the Supplier organisation, external advisors or subcontractors, provided that the confidentiality conditions are adhered to.

Employees of her party who have access to confidential information must be notified of their obligations with regard to confidentiality and of the disciplinary proceedings which will result if confidentiality conditions are breached.

3 Introduction and Background

Since 2022, Climate KIC has been exploring opportunities to deepen its engagement in the English-speaking Caribbean — a region that sits at the convergence of acute climate vulnerability and significant untapped potential for blue economy innovation. Through our Irish Aid partnership (including the current 2026–2027 grant cycle) and the CATAL1.5T LA programme running to September 2029, we are actively building our understanding of the ecosystem and developing the foundations for future, larger-scale programmes.

The Caribbean is one of the world's most climate-exposed regions. Small Island Developing States (SIDS) contribute less than 1% of global greenhouse gas emissions yet bear a disproportionate share of climate impacts — from intensifying hurricanes and sea-level rise to coral reef collapse and food insecurity. At the same time, the region's blue economy — encompassing fisheries, marine tourism, coastal ecosystems, and ocean innovation — represents both a critical economic asset and an underexplored vehicle for building long-term climate resilience.

While significant policy frameworks, multilateral finance, and international development initiatives are active in the Caribbean, a persistent gap remains: weak local innovation ecosystems, limited climate finance reaching MSMEs and coastal communities, and insufficient mechanisms to scale locally grounded solutions. The central question is not simply what the problems are — these are well documented — but how to accelerate ecosystem-level change to increase climate resilience and blue economy development while genuinely involving local communities and scaling the most impactful innovations, whether local or international in origin.

This Call for Proposals seeks a qualified supplier to conduct an in-depth, co-produced market research and ecosystem study, followed by a collaborative initiative design phase, to support Climate KIC's strategy for deeper, systemic engagement in the English-speaking Caribbean.

This assignment is financed through Climate KIC's Irish Aid partnership programme. Irish Aid is the Irish Government's overseas development programme, managed by the Department of Foreign Affairs, Ireland.

4 Specification

4.1 Scope

Climate KIC are requesting quotation for the following services.

Part 1 — Market Research & Ecosystem Study (July – October 2026)

Develop a rigorous, evidence-based understanding of the current state of climate resilience and blue economy innovation ecosystems in the English-speaking Caribbean, with primary focus on the Eastern Caribbean and Barbados/Bahamas. This goes beyond cataloguing existing initiatives — it must surface how the ecosystem actually functions, where gaps and failures lie, and where the highest-leverage intervention opportunities are to accelerate impact.

Specifically, the study should address:

- The landscape of existing initiatives, programmes, actors, and funding flows related to climate resilience and blue economy in the target geography — understanding what already exists and avoiding duplication
- How innovation moves (or fails to move) from idea to pilot to scale — tracing the pathways and bottlenecks that prevent promising solutions from reaching communities at scale
- The roles, capabilities, and gaps of key intermediary actors: Entrepreneurship Support Organisations (ESOs), NGOs, accelerators, cooperatives, research institutions, and government bodies
- The state of climate finance reaching MSMEs, cooperatives, and coastal communities — including what instruments exist, what is missing, and what barriers prevent take-up
- The most promising opportunities to accelerate progress: sectors, approaches, actors, and intervention types with the strongest potential for systemic impact
- How local communities are currently engaged in climate resilience and blue economy activities — and how this could be deepened
- How international innovations and approaches could be meaningfully adapted and introduced to the Caribbean context without displacing local agency
- Comparative insights from analogous SIDS contexts (Pacific Islands, Indian Ocean, etc.) where relevant lessons can be drawn

Part 2 — Initiative Design & Co-creation (November 2026 – February 2027)

Drawing directly on the findings of Part 1, facilitate a structured co-creation process with a diverse range of local, regional, and international stakeholders — including Climate KIC — to draft concrete proposals for future initiatives and activities that could be supported, co-designed, or implemented in the Caribbean.

This phase should:

- Translate research findings into actionable opportunity areas and potential programme concepts
- Engage a minimum of 15–20 stakeholders across the Caribbean and relevant international partners in structured co-creation sessions (in-person and/or hybrid)

- Produce 3–5 well-defined initiative concepts, each with a clear rationale, proposed activities, target beneficiaries, potential partners, and indicative resource requirements
- Develop a roadmap outlining sequencing, dependencies, and priority actions for Climate KIC and partners over the following 2–3 years
- Identify potential funders, co-investors, and implementation partners for each initiative concept

Additional services related to this Scope may be requested on a day rate basis. Please ensure a rate card is included with your submission and any other applicable costs associated with supplementary services.

Climate KIC reserve the right to seek quotation from one or more panel members during the duration of the contract at our own discretion.

The supplier will ensure sufficient financial, economic, technical and professional capacity to deliver the services in an efficient and effective manner.

Climate KIC reserves the right to award the contract to more than one third party supplier to achieve suitable capabilities for the geographical coverage described. Bidders are encouraged to make it clear in their proposal what countries they can evidence experience in and note any geographical limitations to the coverage of these services.

4.2 Geographic Focus

The primary geographic focus is the English-speaking Eastern Caribbean and Barbados/Bahamas. The supplier may also draw on relevant insights from other English-speaking Caribbean territories where they strengthen the analysis.

Key stakeholder groups to be engaged include, but are not limited to:

- Local ESOs, accelerators, incubators, and climate innovation organisations
- Coastal fishing communities, cooperatives, and MSMEs operating in blue economy sectors
- Regional bodies: CARICOM, Caribbean Development Bank (CDB), Caribbean Climate Innovation Center (CCIC), Caribbean Climate-Smart Accelerator (CCSA), CLME+, Caribbean Biodiversity Fund, Caribbean Center for Renewable Energy, Compete Caribbean
- National and regional government actors with mandates covering climate, fisheries, tourism, environment, and economic development
- International development organisations with Caribbean presence: IDB Lab, IDB Invest, UNIDO SIDS Hub (Barbados), GIZ, Global Affairs Canada, Irish Aid, and further development agencies.
- Climate finance intermediaries and blended finance actors active in or interested in the region
- Academic and research institutions with relevant expertise
- Civil society organisations working at the community level on climate adaptation and blue economy

4.3 Expected Methodology

Climate KIC has existing insights, internal reports, and some established local contacts that will be made available to the selected supplier as a starting point. However, applicants are expected to bring their own knowledge, professional networks, and methodological expertise. The assignment cannot and should not rely on Climate KIC as the primary source of ecosystem intelligence or stakeholder access.

The supplier's methodology should be grounded in:

- Primary research: structured interviews, focus groups, and participatory methods with a diverse range of Caribbean stakeholders — with genuine reach into communities and intermediaries beyond the usual institutional suspects
- Secondary research: systematic review of existing reports, evaluations, strategic plans, and data sources relevant to Caribbean climate resilience and blue economy
- Collaborative analysis: triangulation of primary and secondary findings, with validation sessions involving local experts
- Co-creation facilitation: participatory approaches for Part 2, ensuring that initiative concepts are co-owned by Caribbean actors rather than externally designed

Applicants are encouraged to propose innovative and locally grounded methods. The use of AI tools to support analysis, synthesis, or drafting is permitted as a supplement; however, AI-generated content should not substitute for genuine stakeholder conversations, field engagement, or the professional judgement of the research team.

4.4 Deliverables

Part 1 Deliverables (by 31 October 2026)

D1.1	Inception Report: methodology, stakeholder mapping, data collection plan, and risk register — to be approved by Climate KIC before fieldwork begins (due 31 July 2026)
D1.2	Interim Progress Note: brief update on fieldwork progress, preliminary findings, and any methodological adjustments (due 15 September 2026)
D1.3	Full Ecosystem Study Report: comprehensive analysis addressing all research questions, presented in accessible English with executive summary, visual diagrams of ecosystem relationships, and a clear section on priority opportunities (due 31 October 2026)
D1.4	Presentation of findings: slide deck and live presentation to Climate KIC team and invited stakeholders (October 2026)

Part 2 Deliverables (by 28 February 2027)

D2.1	Co-creation Workshop Design: facilitation plan for stakeholder sessions including participant list, session formats, and outputs expected (due 15 November 2026)
D2.2	Co-creation Sessions: minimum two facilitated stakeholder sessions (in-person and/or hybrid) involving a diverse range of Caribbean and international actors (November–January)
D2.3	Initiative Concepts: 3–5 co-designed initiative concepts, each with rationale, proposed activities, target beneficiaries, potential partners, and indicative budgets (due 31 January 2027)
D2.4	Caribbean Engagement Roadmap: a prioritised roadmap for Climate KIC and partners for 2027–2030, identifying sequencing, key decision points, and funding targets (due 28 February 2027)
D2.5	Final Presentation: comprehensive presentation of all findings and recommendations to Climate KIC and Irish Aid (February 2027)

Reports will be requested to be written at a suitably professional standard using a recognised (or specified) referencing style upon request. The format and structure will be discussed during a preliminary briefing with the successful party. The reports are to be provided for unrestricted use by Climate KIC and free from all third party copyright restrictions. Climate KIC will receive ownership of such work products and may make them available to other parties, publish online, or other at our discretion. Further requirements regarding the reports include:

- The Climate KIC brand guidelines provide the requirements for use of our logo. These are publicly available at https://www.Climate_KIC.org/who-we-are/media-and-brand/. The extent that other requirements (e.g. typeface) apply to the report can be discussed with the Contract Manager.
- The provider should allow for rounds of review by Climate KIC and subsequent edits to ensure acceptable quality of the completed report.

4.5 Timeline and Key Milestones

Date	Milestone	Details
31 July 2026	D1.1 Inception Report	Due for Climate KIC approval
15 September 2026	D1.2 Interim Progress Note	Midpoint check-in
31 October 2026	D1.3 Ecosystem Study Report	Full report + presentation
15 November 2026	D2.1 Co-creation Workshop Design	Facilitation plan approved
Nov 2026 – Jan 2027	D2.2 Co-creation Sessions	Minimum two sessions
31 January 2027	D2.3 Initiative Concepts	3–5 co-designed concepts
28 February 2027	D2.4 + D2.5 Final outputs	Roadmap and final presentation

4.6 Service Level Requirements

In providing goods and/or services to Climate KIC, the following service levels are requested:

- Services are requested during business hours 9am to 6pm CET excluding public holidays.
- Services may be required outside general business hours and flexible working arrangements are requested.
- The provider is to propose a suitable service level agreement to ensure key elements of goods and/or services delivery are defined, aligned and tracked over time. This should include escalation channels, performance indicators / targets and mechanisms for remediation of ongoing missed performance targets (e.g. credits, rebates or reimbursement).
- Services should be delivered by professionally competent and appropriately experienced individuals.

4.7 Sustainability

In order to uphold our commitment to sustainability, Climate KIC aims to minimise any negative impact we may have on the natural and built environment by effectively managing our resources.

In the efforts to procure in a sustainable manner with minimal impact, the following requests are made of the bidder:

- The services are to be delivered digitally following a paperless policy
- For events and workshops, please strictly minimise the generation of paper and plastic waste. Please discuss the use of brochures, paper agendas, poster boards and post-it notes with Climate KIC.

- We ask our service providers to consider the greenhouse gas emissions from transport to our offices and events. Cycling, walking, public transport and rail are preferable over air travel wherever possible.
- We love to hear what suppliers are doing to minimise impact. Feel encouraged to share your approach and policies if applicable.

4.8 Required Experience and Capabilities

The team or individuals delivering the services should be able to demonstrate the following experience and capabilities:

- Experience in ecosystem studies, drafting roadmaps of interventions in climate change in the Caribbean;
- Developing and delivering analytical and audience-friendly reports
- Adherence to evaluation professional ethics and quality standards
- Project and financial management showcasing on time and on budget delivery
- Written and spoken local language competency in English, ideally French as well. Spanish is a plus.

4.9 Payment & Invoicing

Payments will be made following provision of a correctly rendered undisputed digital (via email) invoice to Climate KIC. The Climate KIC contract manager will inform the successful bidder where to submit invoices.

Payment terms associated with delivery of the goods and/or services must be not less than net 30 days.

Climate KIC can provide a purchase order number to be referenced on invoices.

Where Climate KIC is requesting services over longer periods of time, we ask that bidders invoice in a pay as we go model (e.g. billed on a monthly consolidated invoice based on work completed or completion of deliverables).

Requests for deposit payments are generally not accepted.

If the bidder is requesting any form of payment prior to delivery of goods and/or services, this must be raised with Climate KIC.

If submitting invoices for subscription services, please ensure these fees are itemised and priced at line level.

4.10 Contract Management

A one-off agreement is proposed for award of work.

Climate KIC can share their standard terms and conditions but will consider the bidder's own terms and conditions on the basis that the bidder can incorporate the following:

- Climate KIC requires that that service providers provide an indemnity to Climate KIC for breach of third party intellectual property rights;
- See <http://www.ClimateKIC.org/policies/>;

- In addition, Climate KIC will ask that service providers comply with the Ethical Standards for Climate KIC Contractual Counterparties available at <https://www.Climate KIC.org/policies>
- Service providers are required to comply with Climate KIC's standard data protection clauses (can be provided in advance on request) and provide an indemnity for any breach;
- The liability of the service provider to Climate KIC (and affiliates) to be uncapped in respect of breach of data protection clauses. For all other heads, liability of the service provider to Climate KIC (and affiliates) may be capped at a reasonable multiple of fees not less than 2X. If applicable, Climate KIC liability to service provider also be similarly capped;
- No indemnities extended by Climate KIC to service providers.

4.11 Account Management

The provision of services associated with this RFP will be subject to the following account management requirements

- A dedicated account manager is required
- The service provider can discuss and agree on the frequency and scope of periodic account management meetings with the Climate KIC Contract Manager
- Progress shall be reported monthly by email or call upon request

5 Eligibility and Requirements

This call is open to individual consultants, small consultancy firms, research organisations, NGOs, and consortia. Applicants must:

- Have relevant professional experience in research, ecosystem analysis, or programme design in climate, blue economy, or related fields
- Be able to demonstrate genuine knowledge of and connections in the English-speaking Caribbean — this is a distinguishing factor in evaluation
- Be legally registered entities or self-employed individuals able to enter into a contract with Climate KIC
- Be able to invoice in EUR or GBP
- Not be subject to any conflict of interest with Climate KIC or Irish Aid

Consortia are encouraged where they bring complementary local and international expertise. One lead applicant must be named and will hold primary contractual responsibility.

Climate KIC reserve the right to reject proposals where the proposed supplier:

- Has insufficient technical, professional or financial capacity to deliver the services.
- Has been bankrupt or insolvent (last 7 years)
- Is sanctioned by a relevant authority
- Does not comply or has previously not complied with our [Ethical Standards for Contractual Counterparties](#)
- Has been convicted of crime, links to terrorism, breach of tax or social security obligations

- Is an individual prior employee of an Climate KIC or group entity (discretionary basis)
- Will continue to be a full time employee of a grant recipient or Climate KIC partner during the contract term (discretionary basis)

If any of these scenarios apply, please make Climate KIC aware in your submission.

6 Award Criteria

All eligible proposals will be evaluated by Climate KIC against the following criteria. The evaluation panel will be led by Christian Daube (Co-Lead, Climate Entrepreneurship) together with at least one additional Climate KIC team member.

Criterion	Sub-criteria	Weight
Quality of Approach	Clarity of methodology; rigour of research design; appropriateness of methods for Caribbean SIDS context; quality of co-creation facilitation approach; realism of workplan	35%
Local Positioning & Network	Demonstrated knowledge of and relationships in the Caribbean; evidence of genuine local/regional partnerships; cultural competency; diversity of the proposed team	25%
Relevant Experience	Track record in ecosystem research, climate/blue economy, and/or innovation system analysis in SIDS or similar contexts; quality of case studies and references	20%
Price & Value for Money	Competitiveness relative to scope; transparency of budget breakdown; efficiency of proposed approach; overall budget within ceiling of EUR 17,500 incl. taxes	15%
Risk Management	Identification of key risks (access, capacity, timing); credibility of mitigation measures; contingency provisions	5%

Climate KIC reserves the right to request clarifications or short presentations from shortlisted applicants before making a final selection. Climate KIC also reserves the right not to award the contract if no proposal meets the quality threshold.

7 Budget

The total budget ceiling for this assignment is EUR 17,500 including all applicable taxes (VAT, withholding tax, or equivalent). This budget is funded through Climate KIC's Irish Aid partnership programme.

Applicants must provide a detailed budget breakdown as part of their proposal, covering all costs including professional fees, travel, subsistence, translation, stakeholder engagement costs, and any sub-contracting. Budgets exceeding EUR 17,500 including taxes will be disqualified.

Payment will be tied to approved deliverables. The indicative payment schedule is: 30% on approval of D1.1 Inception Report; 35% on approval of D1.3 Ecosystem Study Report; 35% on approval of final deliverables D2.4 and D2.5.

8 Instruction to Bidders

8.1 Responding with your proposal

Climate KIC are requesting the following are submitted to bid on this contract:

1. **A Proposal** that sufficiently details the bidder's solution and responds to the requests contained in this document.
 - The bidder is kindly asked to include their trading name, VAT or tax identification number (if applicable) and registered trading address (*please note, address is not required for an individual*).
 - Include website links to examples of work previously performed by the bidder if applicable (e.g. portfolios, work products or other)
 - Professional references that can be reached by Climate KIC to verify previous services delivery
 - Description of experiences in the related sectors.
2. Resumes of individuals that will be assigned to conduct the services for Climate KIC (no specific format required)
3. Completed questionnaire that has been provided with this document and can be found here: <https://jq7xm1iv5h5.typeform.com/to/oB05wIML>

Any alternative solutions or services that the bidder may wish to bring to the attention of Climate KIC should be included at the end of your response. Climate KIC reserves the right to reject RFP responses that do not confirm with these guidelines.

All responses shall be made to the Contract Manager (refer Section 1.1) via electronic copy

8.2 Quotation requirements

Climate KIC request that bidders quote in the following manner as appropriate to delivery of the services:

- Please provide itemised quotations in Euros and specify if the quote includes / excludes VAT or any other taxes;

- All quotes for goods are to be under the incoterm Delivered at Place (DAP) to the Climate KIC office/s described in Section 1.1;
- grades of employment that will be conducting services for Climate KIC (e.g. day rate) instead of averaged rates. These may be used for additional services.
- The quotation is requested to include a week by week resource plan with resolution on role title, days and day rates to reach a total proposed labour cost. Please refer Table 2 as an example.
- Travel and subsistence for these services are strictly limited. Domestic travel and subsistence will not be reimbursed unless agreed in advance and in writing with Climate KIC. If you require international transport and/or accommodation, please make this clear and estimate costs in your quotation. Time for travel will not be billable hours.
- Include all applicable costs or charges associated with providing the goods and/or services in your quotation.
- Please quote on a company letterhead or similar company form where possible with the resolution described in Table 1 at a minimum. Where a resource plan can be provided or explicitly requested, please refer the example in Table 2.

Table 1: Provided quotations to include the following details

Item and unit cost (in Euros excluding VAT)
Services ... as per Section 4.1
Deliverable 1 of ... as per Section 4.4
Deliverable 2 of ... as per Section 4.4
Deliverable 3 of ... as per Section 4.4
License fees (per user per month/annum, and in aggregate) if applicable
TOTAL (if applicable)
Rate card for services (per day/hour, in Euros excluding VAT):
Assistant – XX / day
Officer – XX / day
Specialist - XX / day
Project coordinator – XX / day
Consultant – XX/day
Principal consultant – XX/day
Partner – XX/day
...

Table 2: Example resource-based quotation for proposed labour

Section	Area	Resource	Task	Quantity (days)	Resource day rate (EUR excl. VAT)	Subtotal cost (EUR excl. VAT)
Service delivery	Workshop facilitation	e.g. Facilitator	e.g. Workshop preparation and delivery	e.g. 3	e.g. € XX.00	e.g. € XX.00
		e.g. Facilitator's assistant	e.g. Workshop delivery support	e.g. 1	e.g. € XX.00	e.g. € XX.00
...
Grand total						€ XX.00

8.3 Subcontracting guidance

It is not anticipated that the delivery of these services will require subcontracting. Consortiums are welcomed.

8.4 Terms of this RFP

1. Your proposal should be submitted according to the instructions as detailed in this section and should be valid for a period of at least six (6) months from the bid due date. Any proposal submitted outside the scope defined may be rejected without provision for re-submission.
2. Any further information pertaining to this RFP, of whatever nature, must be directed to the Contract Manager detailed in Section 1.1. If a point of clarification materially affects the RFP, our response will be circulated to all bidders, otherwise the response will only be sent to the bidder seeking clarification.
3. If any doubt exists concerning any element of this RFP, a clear statement should be made on the assumptions taken to arrive at your quoted costs, or alternatively contact us prior to submitting your proposal to seek clarification.
4. Entering into contractual arrangements with Climate KIC in connection with this RFP does not guarantee work will be awarded.
5. Climate KIC reserves the right to reject any proposal(s) received after the submission date/time.
6. Climate KIC reserves the right to undertake post-bid negotiations with none, all or a shortlist of bidders.
7. Climate KIC, at its sole discretion, reserves the right to accept or reject any or all of the proposals received and not to award any business and shall not be bound to give reasons for any decision. Only the execution of a written agreement between an Climate KIC entity and a supplier(s) will obligate an Climate KIC entity in accordance with the terms and conditions contained in such agreement.
8. Climate KIC reserves the right to procure services from alternative suppliers(s) where the successful bidder is, or becomes, uncompetitive within the market. However, issues over pricing and specification will be resolved through discussion and mutual agreement between Climate KIC and the supplier.
9. Bidders are required to email soft copies of their proposal to the Contract Manager detailed in Section 1.1 based on the timeline at Section 1.2.
10. As per above and where applicable, bidders must acknowledge receipt of this RFP by return email to the Contract Manager detailed in Section 1.1 confirming whether they intend to submit a proposal by the Submission Deadline.

11. This RFP does not commit or obligate any Climate KIC company to pay any expenses incurred by you in the preparation of your Proposal. All such expenses are solely at the risk of the bidder and by submitting a proposal you automatically agree that proposal becomes the property of Climate KIC.
12. Proposals are to be kept as clear and concise as possible and should be sequenced and numbered in accordance with the format of this RFP.
13. The formatting of this document and the attached response document should not be altered.
14. Whilst this RFP confers no legal rights on its addressees, it is not intended that any other persons acquire rights or obligations in respect of or arising under it.
15. Unsuccessful bidders agree, by the submission of their proposals, to return to Climate KIC this RFP and any and all papers, records, data and materials supplied to them in connection with it, including all copies made by them.
16. This RFP is for consideration in whole and not in part or parts unless otherwise indicated.
17. All efforts have been made to ensure the accuracy and validity of information contained in this RFP. However, Climate KIC does not warrant the information accurate or comprehensive.