**EIT Community New European Bauhaus**

**Call for Proposals for Citizen Engagement Activities (Business Plan 2021-2022)**

***Application form***

# PROJECT INFORMATION

### TITLE & ACRONYM OF THE PROJECT

*Provide a short, informative proposal name and acronym:*

### START DATE OF THE PROJECT

*Must be on or before 1st July 2022.*

### END DATE OF THE PROJECT

*Must be on or before 30th November 2022.*

# APPLICANT INFORMATION

*Please provide this information about your organisation.*

*Please be aware that application of consortia is not allowed.*

Official name of the Organisation:

Official name in English:

Acronym of the Organisation:

PIC number of the organisation[[1]](#footnote-2):

Type of organisation:

 ☐ Public ☐ Private ☐ Non-profit ☐ Other ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SME status according to EU definition[[2]](#footnote-3): Yes or No

Website:

Address:

* Street:
* City:
* State/province/region:
* Postal/ZIP code:
* Country

Name and Surname of the main contact person:

Gender:

Job title of main contact person:

Phone number of main contact (country code + telephone number):

Email address of main contact:

Designate if needed, further focal point/ project leader/contact person who would be in charge of implementation and/or all administrative requirements.

Name and Surname of the contact person:

Gender:

Job title of the administrative contact person:

Email address of the contact person:

*Please make sure you indicate details of both (1) head of organisation and/or department leading the application, and (2) focal point to act as daily coordinator.*

## Your data and Confidentiality (GDPR – Action required)

Access to the project proposals will be given to all the KICs participating in this EIT Community action. The title and scope of the project will be shared within the KICs communities and will be made publicly available (e.g., on the KICs web site, in presentations at conferences etc.).

**Your Data**

All applicants will have to accept EIT Climate-KIC’s [General Terms and Conditions](https://www.climate-kic.org/policies/?id=61) which also includes, in particular, related [Privacy policies](https://www.climate-kic.org/policies/privacy-policy/) and [Acceptable Use policies](https://www.climate-kic.org/policies/acceptable-use-policy/) and warrant and confirm that they have the authority to agree and accept these on behalf of the named organisation. Personal data provided may be processed, including sharing with other organisations, by EIT Community and certain sensitive data elements will be visible to other partners or potential partners of EIT Community. The named partner organisation or potential partner of EIT Community warrants and confirms that in providing personal data in connection with the proposal, the data subjects have consented to the provision of this personal data and the processing of it by EIT Community in the manner indicated in accordance with Privacy policies, and that the partner organisation or potential partner of EIT Community provides the personal data in accordance with applicable law.

**Confidentiality**

EIT Community will treat your proposal confidentially, as well as any related information, data and documents received in accordance with our Privacy Policy or as otherwise indicated throughout the proposal form (i.e. public summary). Independent expert reviewers or evaluators are also bound by an obligation of confidentiality.

Please try not to discuss your proposal with persons you believe may act as an independent expert for KICs participating in this EIT Community action.

 ☐ **By ticking this box, I hereby accept EIT Community** [**Terms and Conditions**](https://www.climate-kic.org/policies/acceptable-use-policy/)

# EXECUTIVE SUMMARY (maximum ½ page)

*The executive summary should be a clear and concise description of the project’s key elements.*

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| *Text added here**Max. 900 characters with spaces**Font: Calibri**Space: single* |

*Indicate* ***at least one fixed keyword*** *that you can identify in this link (you can report the ID only):* [*https://www.eiturbanmobility.eu/wp-content/uploads/2022/03/Fixed-Keywords-to-Corda.xlsx*](https://www.eiturbanmobility.eu/wp-content/uploads/2022/03/Fixed-Keywords-to-Corda.xlsx)

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| --- |
| *Text added here**Max. 200 characters with spaces**Font: Calibri**Space: single* |

*Indicate any* ***free keywords*** *you think give extra detail of the scope of your proposal*

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| *Text added here**Max. 200 characters with spaces**Font: Calibri**Space: single* |

*Please identify the selected EIT Community New European Bauhaus Challenges addressed by your proposal.*

|  |  |
| --- | --- |
| *Please identify the selected EIT Community New European Bauhaus Challenges addressed by your proposal* | *In case you selected more than one, please indicate the most relevant to your application.* |
| ☐ | Re-connecting with nature | ☐ |
| ☐ | Re-gaining sense of community and belonging | ☐ |
| ☐ |  Prioritising the places and people that need it the most | ☐ |
| ☐ |  The need for long-term, life cycle and integrated thinking in industrial ecosystem | ☐ |

# BACKGROUND INFORMATION (maximum 1 page)

*Please define the project area/neighbourhood, including specific issues or challenges related to that area, as well as the importance of addressing them. Please include details on the understanding of the scoped area, relevant City or district/regional strategies, stakeholders addressed and the context’s particularities. Any existing and/or proposed citizen engagement activities related to the proposed activity/area/neighbourhood should be outlined.*

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| *Text added here**Max. 1800 characters with spaces**Font: Calibri 11**Space: single* |

# EXCELLENCE AND INNOVATIVE ASPECTS (maximum 2 pages)

*Clearly describe the objectives of your project and the alignment of the proposal with the scope of the call.*

*Specify and demonstrate the relevance of the proposed activity to address the selected EIT Community NEB challenge. Describe how the proposed solution embeds and integrates all the three core New European Bauhaus values (namely: sustainability, aesthetics, inclusion) and all the three key New European Bauhaus principles (namely: multilevel, participatory, transdisciplinary approach).*

*Describe how the aim and the objectives of the proposals are clearly related to outcomes and results.*

*Include methodologies, tools or processes planned and creative formats to initiate an ideation process with the aim to identify challenges and co-create potential solutions.*

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| *Text added here**Max. 3600 characters with spaces**Font: Calibri 11**Space: single* |

# IMPACT: social, economic, financial, and general sustainability (maximum 2 pages)

*Describe the proposal’s expected impacts in a measurable (quantitative and a qualitative) level.*

*Describe the planned activities to identify and prioritise challenges and for the ideation and co-creation of potential solutions.*

*Define the linkage with the city and or district/regional strategies and the plans to get resonance about the project in the city and /or district strategies, plans.*

*Describe the planned measures for the dissemination and communication plan in the local context, including the relevance of at least two target groups and stakeholders.*

*Outline any plans to reach a broader scale or to enhance the repeatability or scalability of the project.*

*Describe how gender dimension and social inclusion are considered. Describe the planned measures for the dissemination and communication plan.*

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| *Text added here**Max. 3600 characters with spaces**Font: Calibri 11**Space: single* |

# IMPLEMENTATION: planning and sound financial management (maximum 2 pages)

*Describe the workplan, including details such as deliverables, outputs, milestones, risks and mitigation, timeline, location, etc. Where possible, please provide links to any supporting documents/web content. If the project implementation takes place on different places, please define the locality of each activity.*

*Describe the role of the applicant and the previous experience in leading and coordinating citizen engagement projects with the target groups involved. Define the target groups[[3]](#footnote-4) that will be involved in the planned activity.*

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### **Contribution to the mandatory Core EIT KPIs**

*Describe how the proposal contributes to the mandatory 3 Core EIT KPIs*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Text added here**Max. 900 characters with spaces**Font: Calibri 11**Space: single*

| **KPI Code and name** | **KPI description** | **KPI Target value** | **Your contribution** |
| --- | --- | --- | --- |
| **EITHE 14.1**Good practices and lessons learnt identified and codified by the project. | Number of good practices[[4]](#footnote-5) and lessons learnt[[5]](#footnote-6) identified and codified by the project. Structured data:* List incl. the type, title and short description
 | 1 |  |
| **EITHE 15.1**Results, lessons learnt, and good practices disseminated by the project through appropriate means (e.g., publications, online repositories, fact sheets, targeted workshops etc.) | Number of results, good practices and lessons learnt disseminated.Structured data:* List incl. the type, title, List of the website links showing the dissemination
 | 1 |  |
| **EITHE 17.1**Number of dissemination and communication activities of the project and number of people reached through these activities  | Structured data: |  |  |
| * Physical or online event title and number of its participants
 | 60 |  |
| * Website/social media
 | 1 |  |
| * Disseminated/communication material
 | 1 |  |

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### **Budget breakdown**

|  |  |  |
| --- | --- | --- |
| ***Cost category*** | ***Description of the cost*** | ***Amount in €***  |
| 1. Personnel
 |  |  |
| 1. Subcontracting (up to 15% max)
 |  |  |
| C1. Travel and subsistence |  |  |
| C2. Equipment |  |  |
| C3. Other goods and services |  |  |
| D. Indirect Costs (25% of personnel, purchase costs, travel, equipment, other goods and services) |  |  |
| **TOTAL costs in EURO** |  |  |
| TOTAL amount funded by EIT Community in EURO (up to 15k€) |  |  |
| TOTAL co-funding amount provided by partner in EURO (not compulsory) |  |  |

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| --- | --- | --- |
| *Place, Date:*  |  |  |
|  |  | *Signature Project Lead Organisation**Name:*  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Word Count Check***This document includes page limits for the sections of your proposal; the evaluators will be instructed to ignore any text over these limits.**Please complete the below word count check for the Application Form.*

|  |  |  |
| --- | --- | --- |
| ***Section*** | ***Max. characters with spaces*** | ***Number of characters in body of text*** *Please fill with the number of characters* |
| *EXECUTIVE SUMMARY* | *Max. 900 characters* |  |
| *BACKGROUND INFORMATION* | *Max. 1800 characters* |  |
| *EXCELLENCE AND INNOVATIVE ASPECTS*  | *Max. 3600 characters* |  |
| *IMPACT: social, economic, financial, and general sustainability*  | *Max. 3600 characters* |  |
| *IMPLEMENTATION: planning and sound financial management* | *Max. 4500 characters* |  |
| *CONTRIBUTION TO CORE KPIs* | *Max. 900 characters*  |  |

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1. Before submitting the proposal, all involved applicants (not only the Lead partner) need to register their organisation on the EU Participant Portal and obtain the PIC number (link [here](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register)). This PIC number is needed in the Application form. If the applicants have already participated in projects funded by the EU before and the PIC number is validated, there is no need to register the organisation again, the applicants need to indicate the validated PIC number in this Application form. More information about the PIC registration and validation [here](https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Registration%2Band%2Bvalidation%2Bof%2Byour%2Borganisation). [↑](#footnote-ref-2)
2. More information about the SME definition according to the EC definition [here](https://ec.europa.eu/growth/smes/sme-definition_es#:~:text=Small%20and%20medium%2Dsized%20enterprises,targeted%20specifically%20at%20these%20enterprises.). [↑](#footnote-ref-3)
3. Minimum two target groups [↑](#footnote-ref-4)
4. Good practice is a practice that has been proven to work well and produce good results and is therefore recommended as a model. [↑](#footnote-ref-5)
5. Lessons learnt are an analysis / record of a learning process in the development, implementation and follow-up of an innovative approach, process or activity. Lessons learnt are often a by-product of identifying and validating good practices. [↑](#footnote-ref-6)