

## Procurement Advertisement

Contract Details	
Title	On-demand Communication Support (Freelance & Agency)
Short description	EIT Climate-KIC is constantly in need of short and long-term communication services to deliver its projects and raise the quality of its communication activities. We are therefore looking for a panel of freelancers (up to 45 days per year) and agencies for (short-notice) on-demand support in specific fields of expertise.
Proposed type of contract	<b>Framework Agreement</b>
Type of process	Request for Quotation
Legal entity	Climate-KIC Holding B.V.
Contract duration	Up to 2 years
Brief summary of goods/services to be provided	<p>We are looking for a panel of individual freelancers and agencies in the following fields (please note that the individual candidates/agencies don't have to cover all fields themselves):</p> <ul style="list-style-type: none"> <li>• Graphic design (brochures, social media visuals, logos, etc.)</li> <li>• Videography (recordings (VJs) and video editing)</li> <li>• Visualisation (e.g. infographics)</li> <li>• Social media management</li> <li>• PowerPoint design</li> <li>• Communications project management: developing and executing project communications plans (background in climate change, science, innovation and/or the EU project landscape)</li> <li>• Copywriting (background in climate change, innovation and/or the EU project landscape)</li> <li>• Copy-editing</li> <li>• Proofreading</li> <li>• Similar communication services</li> </ul>

Timeline	
Deadline for receipt of expressions of interest	Please register your interest by <a href="#">completing this online form (link here)</a> and submitting it by 14 February 2022. This will ensure that you receive a Request for Quotation.
Date EIT Climate-KIC will send bid documents	18 <sup>th</sup> February 2022
Deadline for receipt of proposals	28 <sup>th</sup> February 2022
Proposal must be valid for	24 months

Form to register your interest	
Online form	<a href="#">Please visit this link</a> (only contact <a href="mailto:media@climate-kic.org">media@climate-kic.org</a> in case of any issues with filling out this form)

