**Cross-KIC New European Bauhaus**

**Call for Cities: Capitalising on existing citizen engagement activities in re-designing the public realm**

***Application form***

**1. TITLE**

*Provide a short, informative proposal name.*

**2. START DATE**

*Must be on or after 1st September 2021.*

**3. END DATE**

*Must be on or before 31 December 2021.*

**4a. APPLICANT INFO**

*Please provide this information for each of the consortium partners:*

*Name of the Partner Organisation:*

*Type of organisation: city, region, entity with legal link to a city or region, private company or other.*

*In case of city, region or entity with legal link to a city or region please indicate number of population and size of territory.*

*Website:*

*Address (street, city, state/province/region, postal/ZIP code, country):*

*Name of main contact:*

*Job title of main contact:*

*Email of main contact:*

*In the case of city, region or entity with legal link to a city or region please make sure you indicate details of both (1) head of department leading the application, and (2) focal point to act as daily coordinator with availability ca. 8h per week during the project duration.*

*Please indicate who will be acting as a lead partner for administrative purposes and communication with EIT Climate-KIC.*

**4b. Your data and Confidentiality (GDPR – *Action required*)**

Access to the project proposals will be given to all the KICs participating in this Cross-KIC action. The title and scope of the project will be shared within the KICs communities and will be made publicly available (e.g., on the KICs web site, in presentations at conferences etc.).

**Your Data**

All applicants will have to accept EIT Climate-KIC’s [General Terms and Conditions](https://www.climate-kic.org/policies/?id=61) which also includes, in particular, related [Privacy policies](https://www.climate-kic.org/policies/privacy-policy/) and [Acceptable Use policies](https://www.climate-kic.org/policies/acceptable-use-policy/) and warrant and represent that they have the authority to agree and accept these on behalf of the named organisation. Personal data provided may be processed, including sharing with other organisations, by EIT Climate-KIC and certain sensitive data elements will be visible to other partners or potential partners of EIT Climate-KIC. The named partner organisation or potential partner of EIT Climate-KIC warrants and represents that in providing personal data in connection with the proposal, the data subjects have consented to the provision of this personal data and the processing of it by EIT Climate-KIC in the manner indicated in accordance with Privacy policies, and that the partner organisation or potential partner of EIT Climate-KIC provides the personal data in accordance with applicable law.

**Confidentiality**

EIT Climate-KIC will treat your proposal confidentially, as well as any related information, data and documents received in accordance with our Privacy Policy or as otherwise indicated throughout the proposal form (i.e. public summary). Independent expert reviewers or evaluators are also bound by an obligation of confidentiality.

Please pay attention not to attempt to discuss your proposal with persons you believe may act as an independent expert for KICs participating in this Cross-KIC action.

 ☐ **By ticking this box, I hereby accept EIT Climate-KIC's** [Terms and Conditions](https://www.climate-kic.org/policies/)

**5. EXECUTIVE SUMMARY (maximum ½ page)**

*The executive summary should be a clear and concise description of the project’s key elements.*

**6. CONSORTIUM STRUCTURE (maximum ½ page)**

*Please describe the roles of each partner, including scope of responsibilities and allocated staff. Also, explain rationale for the consortium composition detailing added value from the partners working together.*

**7. BACKGROUND INFORMATION (maximum 1 page)**

*Please define the project area/neighbourhood, including specific issues or challenges related to that area, as well as the importance of addressing them. Please include here details on consortium’s understanding of scoped area, stakeholders addressed and context’s particularities. Any existing and/or proposed citizen engagement activities related to the proposed activity/area/neighbourhood should be outlined.*

**8. PROJECT DESCRIPTION (maximum 2 pages)**

*Description of the project and the goals and objectives to be reached, potentials pitfalls and challenges, approaches and execution methods/methodology, resource estimates, people involved including targeted groups and audiences, metrics for the evaluation of a successful intervention, and other relevant information. Please, describe the project at task level and outcomes. Please feel free to attach to the application infographic annexes to explain better your idea.*

**9. WORKPLAN AND MILESTONES (maximum 1 page)**

*Description of the workplan and milestones, including bi-weekly check-in meetings with EIT Climate-KIC for joint track-record of activities.*

*Please include expected outputs/deliverables, including but not only:*

* *Workshop, roundtable discussion or any other activity developing a co-design process driven by civil society with the participation and facilitation of the City and other partners.*
* *Identification of cases or examples resulting in catalysing cultural impact and behavioural change, especially with impact on climate action/SDG 11 and 13.*

*Feel free to attach to the application infographic annexes to explain better your idea.*

**10. IMPACT (maximum 1 page)**

 *Please detail potential benefits from the project’s implementation, including benefits of participating stakeholders or groups. When listing impact/benefits/projection please describe in terms of quality of experience (including aesthetics), sustainability (including circularity), and inclusiveness (including accessibility and affordability).*

**11. COMMUNICATION AND DISSEMINATION (maximum ½ page)**

*Describe planned activities for communication, dissemination and outreach (as applicable) of the project, its activities and its outcomes, including relevant audiences/stakeholders groups. Please indicate what resources will be available for local animation and dissemination of the project activities.*

**12. EXPERIENCE/EXPERTISE OF THE PARTNER (maximum 1 page)**

**Profile of the team members involved in the project**

*Provide a profile of the team members who will be primarily responsible for overseeing/carrying out the proposed task and a description of the partner organisation with an explanation of why you are capable of performing the project. In particular, please highlight/show:*

* *Expertise in citizen engagement activities in the re-design of public realm targeting SDGs 11 and 13.*
* *Deep understanding of the local ecosystem, including stakeholders, culture and social dynamics.*

*Additionally, please describe the necessary infrastructures (including permits and allowances) that the partners will bring for the successful development of the activity.*

*Where possible, please provide links to any supporting documents/web content.*

**Prior expertise/experience in the field**

*The Applicant must provide a list of their projects/activities related to the topic carried out. For each project/activity, the list must include: title, name of coordinating institution and coordinator, duration, short description (300-500 words), funding institution.* *Where possible, please provide links to any supporting documents/web content.*

**13. Project Budget**

|  |
| --- |
| **Project Budget(s)** |
| **Budget 1 / Partner 1** |
| Partner NAME |   |
| Cost | Cost Category Descriptions |
| (A) Personnel (€) |   |  |
| A1ai Personnel seconded by a third party against payment - working on the premises of KIC Partner (€) |   |  |
| A1aii Personnel seconded by a third party against payment - NOT working on the premises of KIC Partner (€) |   |  |  |  |  |  |  |  |
| A1bi Personnel seconded by a third party free of charge - working on the premises of KIC Partner (€) |   |  |
| A1bii Personnel seconded by a third party free of charge - NOT working on the premises of KIC Partner (€) |   |  |  |  |  |  |  |  |
| (C) Purchase costs (€) |   |  |
| C.1 Travel & subsistence (€) |   |  |
| C.2 Equipment (€) |  |  |
| C.3 Other goods, works and services (€) |  |  |
| (D) Other cost categories (€)  |   |  |
| D.1 Financial support to third parties (€) |   |  |
| D.2 Internally invoiced goods and services (€) |   |  |
| (E) Indirect costs (25%)\* |  | \*Indirect costs eligible at 25% of total eligible direct costs (categories A-D, except volunteers costs, subcontracting costs, financial support to third parties, Internally invoiced goods and services and exempted specific cost categories, if any). |
| (B) Subcontracting |   |  |
| Total |   |  |  |  |  |  |  |  |
| EIT Contribution |   |  |
| Co-funding (Partner own resources) |  |  | Reimbursement Rate |  |

FOR MULTIPLE PARTNERS USE ADDITIONAL BUDGET TABLES