

## Procurement Advertisement

Contract Details	
Title	<u>Designing and conducting an engagement and experience survey of the EIT Climate-KIC Community</u>
Short description	<u>EIT Climate-KIC Holding B.V. is letting a framework contract for services to design and conduct an annual survey of our community using the innovative Sensemaker™ methodology and collection system, in order to help us achieve a better understanding of the engagement and experience of EIT Climate-KIC's network community of partners, alumni, start-ups and other key stakeholders.</u>
Proposed type of contract	<u>Framework Agreement with Statements of Work</u>
Type of process	<ul style="list-style-type: none"> <li>Request for Proposal</li> </ul>
Legal entity	<ul style="list-style-type: none"> <li>Climate-KIC Holding B.V.</li> </ul>
Contract duration	1-3 years
Details of goods/services to be provided	<ul style="list-style-type: none"> <li>Facilitation and co-design of a one-day workshop (either in person or virtual, TBC) of the annual community survey with the EIT Climate-KIC team (questions, structure, format, etc) including a presentation of Cognitive Edge's Sensemaker™ software and methodology (<a href="https://cognitive-edge.com/videos/introduction-to-sensemaker/">https://cognitive-edge.com/videos/introduction-to-sensemaker/</a>).</li> <li>Helping EIT Climate-KIC to identify participants for the survey and collection methods.</li> <li>Conducting the survey of the EIT Climate-KIC community using the Sensemaker™ software.</li> <li>Analysing the survey results (potentially in the context of a second workshop with the EIT Climate-KIC team).</li> <li>Co-designing a communication and dissemination plan to share the survey results back to the community.</li> <li>Delivering a comprehensive summary report of the approach, results and insights, including how the insights and outcomes of the survey can be utilised in order to increase collaboration and systemic impact across the EIT Climate-KIC community.</li> </ul>

Timescales	
Deadline for receipt of expressions of interest	13 <sup>th</sup> March 2020, 18.00 CET
Date EIT Climate-KIC will send bid documents	16 <sup>th</sup> March 2020
Deadline for receipt of proposals	1 <sup>st</sup> April 2020
Proposal must be valid for	12 months

Contact Details for Expressions of Interest	
Contact person	Carys Boyle
Contact person's role	Community Activation Lead
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