

Call to Action: CEE Community Lab Implementation, 2021

This document covers applications for funding under EIT GA 2021.

Call Opens: 13 July 2021

Deadline: 18.00 CEST, 16 August 2021

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Version Notes

| Version | Changes | Date published |
|---------|-----------------------------|----------------|
| 1.0 | Version 1 – first published | 9 July 2021 |
| 1.1 | | |
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CALL TO ACTION: CEE Community Lab Implementation, 2021 - Coal Transition Regions

Call Summary

This Call is aimed at strengthening the Central & Eastern European (CEE) ecosystem of organizations working towards the transition of coal dependent regions to a zero carbon economy by addressing one of the main CEE problem spaces/ barriers preventing this transition: the lack of community and trust both on trans-national (CEE) or local level (national, regional). We are especially interested in solutions to the cultural, demographic, historical and sociological challenges blocking the transformation and decreasing active engagement of the impacted groups in co-creation of the just future for them.

The Call aims to identify a Partner or the group of Partners willing to pull together and animate an ecosystem of a portfolio of stakeholders whose engagement would contribute significantly to overcoming blockages of just transition, specifically addressing the lack of community and trust in this space, in following countries: Poland, Latvia, Lithuania, Bulgaria, Romania, Hungary, Estonia, Slovakia and Czechia.

Shifting the focus of work in coal regions from restructuring mines and the coal industry, to social, economic, energy transitions and climate neutrality is an important cornerstone in building towards the transition to zero carbon economies in these regions. Willingness to identify, understand and experiment around the blockages and feedback loops but also explore existing resources, will look to establish the foundations for systemic innovation and change in coal regions.

This Call is open for proposals focused on the role of self-organising communities and empowering them to act, exploring innovation niches through micro-level experiments. More background information on this approach can be found here: [Visual Toolbox for system innovation](#)

This Call is open to both EIT Climate-KIC partners and non-partner organisations. The lead Partner (individual application or a consortium bid) is required to be based in an EIT RIS eligible country.

RIS Eligible countries for the period 2021-2024

Countries eligible for EIT RIS activities are those identified as either "moderate" or "modest" innovator in at least one of the three European Innovation Scoreboard (EIS) annual reports issued in 2018, 2019 and 2020.

RIS eligible countries are: Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Hungary, Italy, Malta, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Montenegro*, North Macedonia*, Serbia*, Turkey*, Ukraine*

*These countries will be eligible for the EIT RIS provided they conclude their Horizon Europe Association Agreement. Eligibility for grant year 2021 requires association to take place before 31 December 2021. For full information of the eligibility and assessment criteria, please see Special Notices and Requirements (below) and the relevant Proposal Guidelines sections of this document.

Background

CEE Community Lab

Based on 2020 experience of piloting the CEE Community Lab, EIT Climate-KIC plans to focus the thematic scope of the 2021 project on coal regions in transition.

The 2020 pilot project proved there are a variety of community experiments happening in CEE as well as the need for scaling initiatives and building the connections needed to create impact. Organizations and leaders often act in isolation and are lacking the capacity and tools to overcome challenges and to build trust in international cooperation. The CEE Community Lab creates a platform to bridge this gap.

EIT Regional Innovation Scheme

EIT Regional Innovation Scheme (RIS) The EIT Regional Innovation Scheme (EIT RIS) is designed as a long-term initiative to strengthen the national and regional innovation ecosystems of countries that are moderate and modest innovators according to the European Commission regional innovation scorecard. Please see the EIT's website for more details. EIT Climate-KIC especially welcomes and encourages interest from applicants based in geographical areas where ecosystem development activities remain limited. For the period 2021-2024, countries eligible for EIT RIS activities are those identified as either "moderate" or "modest" innovators in at least one of the three European Innovation Scoreboard (EIS) annual reports issued in 2018, 2019 and 2020.

Call to Action briefing

EIT Climate-KIC welcomes proposals to plan and implement the following activities in 2021:

Activities

- Mapping the CEE ecosystem of organizations working in the field of coal transition and creating a relevant database compliant with the EIT Climate-KIC CEE Community Lab Interactive Tool (to be published);
- Delivering a set of community building activities – e.g. events, webinars, meetings on multinational, CEE level;
- Introducing, with close collaboration with EIT Climate-KIC, a systems thinking approach to just transformation ecosystem;
- Identifying via an open call and supporting (financially – offering grants and by mentoring and training) a set of community experiments (at least 3 experiments at circa 10-15k EUR per experiment, based in at least 3 CEE countries) aiming at overcoming existing barriers in transformation;
- Co-creating with EIT Climate-KIC and introducing MEL (Monitoring Evaluation and Learning) framework to activities;
- Undertaking, in close collaboration with EIT Climate-KIC, communication activities promoting the CEE Community Lab;
- Supporting the financial sustainability of the CEE Community Lab by developing its financial sustainability strategy and a set of fundraising activities in close collaboration with EIT Climate-KIC.

Work scoping the CEE Community Lab 2021 should cover key Just Transitions topics:

- energy poverty;
- long termism in planning;
- future of work in coal regions;
- communities involved in local policy making;
- supporting leadership in Climate protection activism.

Funding

The total available EIT grant contribution to this Call is €150,000 Euro, with an EIT reimbursement rate of 100%. This means that co-funding is not a requirement of this Call, however, would be reviewed positively where included.

For further information, please see the *Proposal Guidelines / Eligibility and Assessment Criteria* sections of this document.

Special Notice and Requirements

Associate/Third Countries¹: Organisations that are based in pending-Associate Countries

In the event that a successful proponent (Grant recipient) is based in an EU pending-Associate Country (i.e. a country that is not yet associated to Horizon Europe), please note that eligibility for receiving EIT grant under GA2021 is contingent upon the Association of that country by 31 December 2021.

All Grant recipients under GA 2021 are required to formally accede to/sign the Horizon Europe Model Grant Agreement (MGA). For countries that do associate with the Horizon Europe framework in 2021, and subject to the terms and conditions in the respective Association Agreements, signing the MGA (and EIT Declaration of Honour) will ensure that Grant recipient costs in 2021 will be eligible from the start date of the project implementation in 2021 *.

In the event that the associating country ***does not*** associate with Horizon Europe in 2021, then the Grant recipient's accession to the MGA will not come into force, and costs will be ineligible in 2021. Please note: this is the Grant recipient's own risk. EIT Climate-KIC also reserves the right not to include the Grant recipient in EIT Climate-KIC business plan, which is scheduled to be amended and re-submitted to EIT at the end of September.

* **Please be aware** if Iceland and Lichtenstein associate to Horizon Europe, cost eligibility will not be retroactive to 1 January 2021 but instead come into effect from the date of entry into force of Protocol 31 of the EU-EEA Agreement. Entities emanating from Iceland and Liechtenstein will therefore only be able to claim eligible costs from the EIT from the date their respective country becomes formally recognised as an associated country to Horizon Europe.

Pre-finance

The reduction in EIT Climate-KIC's 2021 grant has resulted in significant constraints in EIT Climate KIC's ability to pre-finance. The KIC will only be able to advance project funding on a limited basis, in relation to need and on a 'first-come-first-serve' basis.

Please note:

- Coverage for direct delivery costs: up to 75% (RIS based) based on incurred costs;
- Requirements to be made available upon request.

¹ RIS eligible countries third countries that will be required to associate to Horizon Europe: Montenegro*, North Macedonia*, Serbia*, Turkey*, Ukraine*

*These countries will be eligible for the EIT RIS provided they conclude their Horizon Europe Association Agreement. Eligibility for grant year 2021 requires association to take place before 31 December 2021.

PROPOSAL GUIDELINES

Key Dates

This call for proposals covers funding applications for 2021 start dates only.

| Date / Time (CET) | Item | Link (if applicable) |
|------------------------------|-----------------------------|---|
| 13 July 2021 | Call documentation released | Climate-KIC.org |
| 15 July 2021 12.00 CEST | Information session(s) | Zoom Registration link: https://zoom.us/join/zoom/tJ0vdeCorT8jHNch-pnhhVPpkT5nqwPk_klk |
| 22 July 2021 12.00 CEST | | Registration link: https://zoom.us/join/zoom/tJEtf-2tqzlrE9H6lyz2thVhyeeiwSV1JxMn |
| 16 August 2021, 18.00CEST | Call deadline | Plaza |
| 31 August 2021 | Decision Communication | |

Proposal Submission (Platform)

Proposals can be submitted at any time from the launch of the call until **18.00 CEST** on the day of closing as indicated in the timeline section of this document.

All applications must be submitted via Plaza, using the proposal form “*RIS ACTION LINE II RIS Ideation and Pilot Projects (BP2021)*”, and using the Final Submit button.

Organisations/ individuals who are not yet EIT Climate-KIC Partners but are preparing a bid will need to access the proposal submission system for this Call: Plaza. Please register [here](#). Should you have any issues with registration, please contact the EIT Climate-KIC Community Desk at communitydesk@climate-kic.org. **It is strongly recommended to register with the system as a first step – do not leave registration until the last moment.**

Please note: No extensions will be granted. Any changes to the proposal requested by the applicant after submission will not be allowed.

How to Apply

Before preparing a proposal

To Participate in this call, you should ensure:

| Checklist | |
|--|--------------------------|
| You have read this document carefully, and started to think about what contribution your idea / project could make with respect to the Call to Action brief; | <input type="checkbox"/> |
| You have spoken to people at EIT Climate-KIC about the idea you have, to see if it is worth submitting a proposal; if you're unsure whom to contact, please contact the EIT Climate-KIC Community Desk at joanna.sabat@climate-kic.org | <input type="checkbox"/> |
| You have registered both your organisation and your individual account in our grant management system Plaza early. Registration processes can take 48 hours to approve – so don't leave it until the last minute! We encourage proponents to register in Plaza as soon as possible. Please ensure you have registered more than 5 days in advance of any deadline. (registered with Platform, if applicable) | <input type="checkbox"/> |
| Please ensure that all required information is provided. Without the availability of the relevant information the application will not be progressed. | <input type="checkbox"/> |
| All applications should be written in English. Exceptions can be made for supporting documents, such as letters of intent, which you may wish to attach in the 'Files' tab in Plaza – these documents could be written in one of the official languages spoken in the country from which the application is submitted. You may choose to provide a short summary in English ² . | <input type="checkbox"/> |
| Cost Categories: Based on experience, EIT Climate-KIC would like to request attention to detail in the cost category descriptions – please consult this guidance document for further information. | <input type="checkbox"/> |

If you have done all the above and wish to proceed, you should then complete Full Proposal (according to the Call process) in Plaza by the specified deadline. The Programme Type to select in the proposal form is: **RIS ACTION LINE II RIS Ideation and Pilot Projects (BP2021)**.

EIT Climate-KIC will not proceed with any late applications. Plaza is available via: <https://plaza.climate-kic.org/SITE/PRIVATE/GO/login.aspx>

Please note that we will not accept any applications outside of the system. **We will not accept late submissions and please note the system will be locked after the deadline.**

If you experience difficulties with the system, please consult the guidance within the Systems Manuals section of Plaza. If you are still unable to resolve your issue then please: for technical issues raise a support ticket in the system; and for all other queries contact the EIT Climate-KIC Community Desk at communitydesk@climate-kic.org.

Please be aware that the system does not support images or graphics (if required please submit these as a PDF under the 'Files' tab – you will need to clearly name this document and reference it within the workplan/ work package information provided. Any tables, graphs, or images inserted into other sections of the Proposal will not be provided to independent reviewers for evaluation.

² EIT Climate-KIC reserves the right to request a translation at any time. EIT Climate-KIC also reserves the right not to pass additional information to reviewers if not provided in English or supported by a translation.

Preparing a proposal

When completing your full proposal application, you will need to pay attention to:

- A clear articulation of the need, problem or challenge the proposal will address, and as defined / in response to the Call to Action brief;
- The geographical focus of any activities, the organisations involved in the proposal, the project start and end date, and proposed budget;
- How you detail the activities that will be conducted (the workplan) to achieve the objectives of the project/activity;
- How your proposal responds to the defined challenge, scope and impact of the Call, through intended outcomes and KPIs.
- The outputs of your work. EIT Climate-KIC uses the format of Outputs, Deliverables, and KPIs.
 - Outputs should be considered substantial pieces of work done to achieve the objectives – a typical formulation might see one output per work package.
 - Deliverables are supporting documentary evidence that prove the work has taken place to the standard planned and they should always be of high quality. KPIs are Key Performance Indicators and they are separated into two sets of KPIs – EIT Climate-KIC KPIs and EIT KPIs.
- Plans for financial and delivery sustainability and scalability via other funding streams and new income streams.

Important: Please note that proponents are responsible to check the EIT Climate-KIC website for updated information related to this Call. Amendments to the Guidelines and Frequently-Asked-Questions may be issued from time to time.

EIT Reimbursement Rate

This section provides a description of EIT Reimbursement Rate, where applicable. **As this Call provides for a 100% EIT reimbursement rate, no co-funding is required**, however it would be positively reviewed. The example given below illustrates where proponents may include up to 20% co-funding.

The Maximum EIT Reimbursement Rate is applied at the project level and each project is subject to the Maximum EIT Reimbursement Rate as stated in the Eligibility section of this document. **For example:** each proposal may have a maximum EIT Reimbursement Rate of 80%. If you chose to build a consortium and have more than one partner in the proposal you submit, the proposal reimbursement rate must not exceed 80%, though the reimbursement rate can vary per partner.

For **example**, while the project reimbursement rate must not exceed 80%, individual consortium members can seek up to 100% EIT reimbursement (but others would need to seek lower amounts) i.e.:

- Partner A: 100% EIT Reimbursement + 0% co-funding
- Partner B: 78.79% EIT Reimbursement + 21.21% co-funding
- Partner C: 75.00% EIT Reimbursement + 25.00% co-funding

| Partner | EIT Funding Request (€) | Co-funding (€) | Total (€) | Reimbursement Rate | Co-funding |
|--------------|-------------------------|----------------|----------------|--------------------|------------|
| Partner A | 5,000 | 0 | 5,000 | 100% | 0% |
| Partner B | 65,000 | 17,500 | 82,500 | 78.79% | 21.21% |
| Partner C | 80,000 | 20,000 | 100,000 | 75.00% | 25.00% |
| TOTAL | 150,000 | 37,500 | 187,500 | 80% | 20% |

Please refer to [Managing Performance, Risk, and Fairness in Implementing the EIT Grant](#), under the Finance and Grant Management section of the website.

Who Can Apply

This call for proposals is open for applications to both EIT Climate-KIC partners and non-partner organisations. However, organisations will not be eligible to receive funding until they have EIT Climate-KIC Partner status. This means that only EIT Climate-KIC Partner organisations who have acceded to the new Horizon Europe legal framework (or as required by EIT) are eligible to receive EIT-funding.

Important: Successful proposals are expected to be funded by the upcoming Horizon Europe funding framework in 2021. EIT Climate-KIC is working closely with EIT to understand the new provisions and requirements. To be eligible for funding we expect EIT Climate-KIC partners will be required to accede to the Horizon Europe Model Grant Agreement.

Organisations that have not yet applied for or received partnership status are strongly encouraged to apply. Should such organisations wish to receive EIT-funding, they are welcome to apply for partnership status (which must be obtained before receiving EIT funds). Please reach out to the EIT Climate-KIC Community Desk at communitydesk@climate-kkc.org for further information.

Organisations/ individuals who are not yet EIT Climate-KIC Partners but are preparing a bid will need to access the proposal submission system for this Call: Plaza. Please register [here](#). Should you have any issues with registration, please contact the EIT Climate-KIC Community Desk at communitydesk@climate-kkc.org. **It is strongly recommended to register with the system as a first step – do not leave registration until the last moment.**

Your Data

In Plaza, all registrants are required to accept EIT Climate-KIC's [General Terms and Conditions](#) which also includes in particular, our [Privacy Policy](#), [Acceptable Use Policy](#) and [Cookie Policy](#) and warrant and represent that they have the



authority to agree and accept these on behalf of the named organisation. Personal data provided may be processed, including sharing with other organisations, by EIT Climate-KIC and certain sensitive data elements will be visible to other partners or potential partners of EIT Climate-KIC. The named partner organisation or potential partner of EIT Climate-KIC warrants and represents that in providing personal data in connection with the proposal, the data subjects have consented to the provision of this personal data and the processing of it by Climate-KIC in the manner indicated in accordance with our Privacy Policy, and that the partner organisation or potential partner of EIT Climate-KIC provides the personal data in accordance with applicable law.

Confidentiality

EIT Climate-KIC will treat your proposal confidentially, as well as any related information, data and documents received in accordance with our Privacy Policy or as otherwise indicated throughout the proposal form (i.e. public summary, Climate Impact Assessments).

Please pay attention not to attempt to discuss your proposal with persons you believe may act as an independent expert for EIT Climate-KIC.

Complaints

Submission

If you think that the submission of your proposal was not entirely successful due to a **technical error** on the side of EIT Climate-KIC, you may lodge a complaint through the Community Desk (communitydesk@climate-kic.org).

Please also ensure to submit details of the technical difficulties you are having via the IT Support page on Plaza, available from the 'Support' tab on the homepage.

For the complaint to be admissible it must be **filed within 24 hours following that of the Call closure**, ideally as soon as the issue arises to enable submission prior to the deadline.

You should also secure a PDF version of all the parts of your proposal holding a time stamp (file attributes listing the date and time of creation and last modification) that is prior to the call deadline, as well as any proof of the alleged failure (e.g. screenshots). Later in the procedure you may be requested by the team reviewing the case to provide these items. Please note that any information regarding the proposal will be treated in a strictly confidential manner.

To consider your complaint is upheld, the audit trail (application log files and access log files of the IT systems involved) must show that there was indeed a technical problem on EIT Climate-KICs side which prevented you from submitting (or resubmitting) the proposal using Plaza.

Outcome: You will receive a notification about the outcome of the treatment of your complaint within 48 hours of all evidence being provided. If a decision cannot be reached in this timeframe, you will receive a holding reply. If your complaint is upheld, the files submitted, for which the investigation has demonstrated that technical problems on the EIT Climate-KICs side prevented (re)submitting, will be used as a reference for accepting the proposal for subsequent evaluation. In absence of such documents, the version present in Plaza will be evaluated.

Outcome

Should proponents be dissatisfied with the outcome of the proposal review process please reach out to EIT Climate-KIC's Community Desk (CommunityDesk@climate-kic.org) for information about the Complaints and Appeals processes.

Review Mechanism & Decision-making

Proposal Submissions Assessment

Proposals will be assessed by EIT Climate-KIC teams and, additionally, applications may be assessed by up to three independent assessors. Independent assessors are from both business and academia in areas relevant to our *'Transformation, In Time'* strategy.

All submissions will be assessed fairly and transparently in the scope of EIT Climate-KIC's Innovation Impact Goals, eligibility, assessment criteria, and the current portfolio.

EIT Climate-KIC will manage the portfolio to achieve the correct balance of projects and funding across the Impact Goals and our drivers of change.

Conflicts of interest are mitigated through a disclosure process and follow a full recusal from the decision process in such instances. Decisions as to whether a proposal is accepted or rejected will be communicated as detailed in this document.

The applications will follow a one-stage full proposal submission scheme and be summarily assessed by EIT Climate-KIC teams via a one-step assessment phase. This phase will involve review and assessment of the proposals, and then a review with an eye for achieving and EU dimension, spread, diversity, and fit across the full spectrum of proposals. Please read the accompanying *Eligibility and Assessment Criteria* for full details on assessment for this Call.

External, independent experts may assess the quality of your application. We will then select the projects to fund, building a portfolio of projects that are high quality and clearly address the goals as described in the call documentation. Subject to meeting the quality threshold, we reserve the right to manage the portfolio to achieve the correct balance of projects and funding.

All else being equal, a lower EIT Reimbursement Rate (i.e. higher co-funding level) will be favored.

Eligibility and Assessment Criteria

This call will follow a **one-stage full proposal submission scheme** with one-phase assessment process.

Eligibility

| Stage | Project Type | MAX. DURATION | MAX. EIT REQUEST Per annum | MAX.EIT REIMBURSEMENT RATE (total project costs) | MIN. CO- FUNDING (total project costs) | OTHER |
|------------------|--|---------------------|-------------------------------|---|---|---|
| Full Proposal | CEE Community Lab Implementation, 2021 | 31 December 2021 | 2021: €150,000 | 100% | 0% | <p>Consortium must be led by eligible EIT RIS country/region registered organization³</p> <p>Activities must take place in EIT RIS eligible countries/regions of CEE (at least 3 countries involved)</p> |

Specific Application Process

- There will be a **one stage application process**, where applicants must submit a full proposal in PLAZA for the deadline otherwise it will not be considered for funding.
- Please refer to these proposal guidelines when preparing and submitting a proposal.

Timeline

- The deadline for submitting a proposal in PLAZA is **16 August 2021, 18.00 CEST**
- The final outcomes and feedback will be communicated latest by: **30 August 2021, via Plaza**.

³ RIS eligible countries are: Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Hungary, Italy, Malta, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Montenegro*, North Macedonia*, Serbia*, Turkey*, Ukraine*

*These countries will be eligible for the EIT RIS, as long as provided they conclude their Horizon Europe Association Agreement. Eligibility for grant year 2021 requires association to take place before 31 December 2021.



Assessment Criteria

| Area / Score | STAGE 1 – Full Proposal | |
|--------------|---|---|
| Challenge | Strategic and portfolio fit; contribution to the Climate Innovation Impact Goals & Levers of Change (B) | <ul style="list-style-type: none"> Alignment to EIT Climate-KIC CEE Climate Innovation Impact Goal 9 – Reboot Regional Economies; Clear and community-led focus on the topic of just transition of coal regions; Focus on the communities as the lever for change and transition to zero carbon economy in identified region(s); |
| | Geographic scope (A) | <ul style="list-style-type: none"> Relevance and justification of/for selected CEE countries/regions for implementation in relation to the just transition of coal regions challenge; Potential for wider and scaled impact as a result of selection countries/regions. |
| Scope | Project Plan and clarity of outputs (A) | <ul style="list-style-type: none"> Are the work plan and work packages clearly explained and relevant to support the delivery of objectives and expected impact? Are the project outputs, deliverables and KPIs clearly stated and linked to the different work packages/project stages identified in the work plan? Are key assumptions and risks presented clearly? Is the work plan, work packages, outputs, deliverables and KPIs targeted reasonable for the duration of the project and the grant amount requested? |
| | Results, communications and dissemination plan (A) | <ul style="list-style-type: none"> Does the proposal contain a plan for how results/outcomes will be disseminated, publicly and to relevant parties, in collaboration with Climate-KIC? |
| | Partner/ consortium potential (A) | <ul style="list-style-type: none"> Do the consortium partners have the appropriate skills and capabilities to successfully deliver? |
| Impact | Value for money (A) | <ul style="list-style-type: none"> How well is the funding spent on activities directly linked to achieving the project objectives, deliverables and KPIs? How much co-funding is offered to match the EIT funding? |
| | Expected Impact (A) | <ul style="list-style-type: none"> Planned impact and outcomes are sustainability/climate-focused while addressing adequately barriers for a just transformation in the CEE region in a scalable way; Robust plans to engage target and impacted communities in the process of co-creating and designing for the future/transition; |
| | Systems innovation and transformation: Learning, monitoring and evaluation (A) | <ul style="list-style-type: none"> Are there plans to continually learn from, evaluate, and iterate the outcomes and impact of the activities? Are there plans for the scalability of experiments and activities beyond 2021? |
| | Citizen engagement and outreach (A) | <ul style="list-style-type: none"> Are there plans to engage citizens and relevant communities in the activities, with suitable outlined outreach activities planned? |
| | Financial sustainability strategy (A) | <ul style="list-style-type: none"> Is there a financial sustainability strategy planned? <ul style="list-style-type: none"> In response to this criterion, please use the field “Financial Participation of EIT Climate-KIC” in the Plaza form. |

Weighting

Assessment criteria stated below are categorized either as a category A or category B. Appropriate weight is used for each category.

| Category | weight |
|----------|--------|
| A | x1 |
| B | x2 |



Assessment scoring*

| Score | Description |
|-------|---|
| 0 | Proposal fails to address the criterion or cannot be assessed due to missing or incomplete information. |
| 1 | Poor. The criterion is inadequately addressed or there are serious inherent weaknesses. |
| 2 | Fair. The proposal broadly addresses the criterion, but there are significant weaknesses. |
| 3 | Good. The proposal addresses the criterion well, but a number of shortcomings are present. |
| 4 | Very good. The proposal addresses the criterion very well, but a small number of shortcomings are present. |
| 5 | Excellent. The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor. |



Annex 1: Additional Submission Guidance – Plaza

Registering with Plaza:

Organisations/ individuals who are not yet EIT Climate-KIC Partners but are preparing a bid will need to access the proposal submission system for this Call: Plaza. Please register [here](#). Should you have any issues with registration, please contact the EIT Climate-KIC Community Desk at communitydesk@climate-kkc.org. **It is strongly recommended to register with the system as a first step – do not leave registration until the last moment.**

Proposal form for this Call:

All applications must be submitted via Plaza, using the proposal form “*RIS ACTION LINE II RIS Ideation and Pilot Projects (BP2021)*”, and using the Final Submit button.

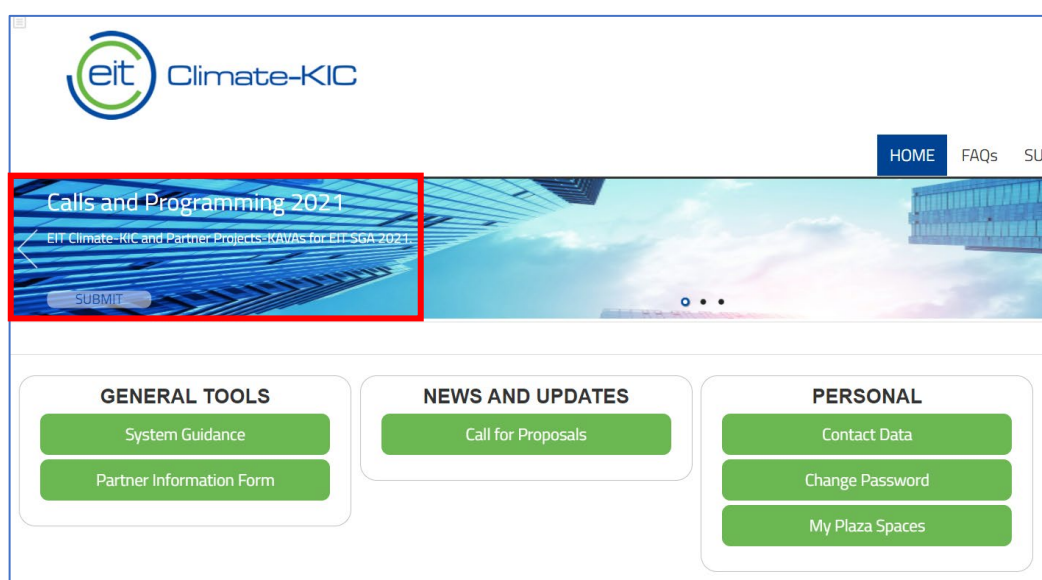
Guidance on specific fields/questions:

Please use the following fields to respond as advised:

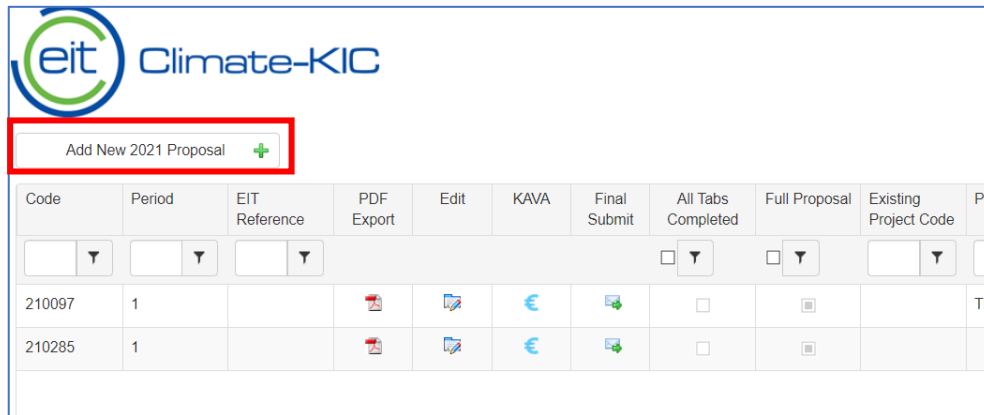
| Field | Call criterion response |
|--|---|
| Financial Participation of EIT Climate-KIC | Please use this field to respond to the Call/assessment criterion related to Financial Sustainability |
| Product/Service description | Please insert “dummy text” |

Accessing the Proposal/Call section:

1. Access the Call/Proposal section via the blue **Calls and Programming 2021** banner.



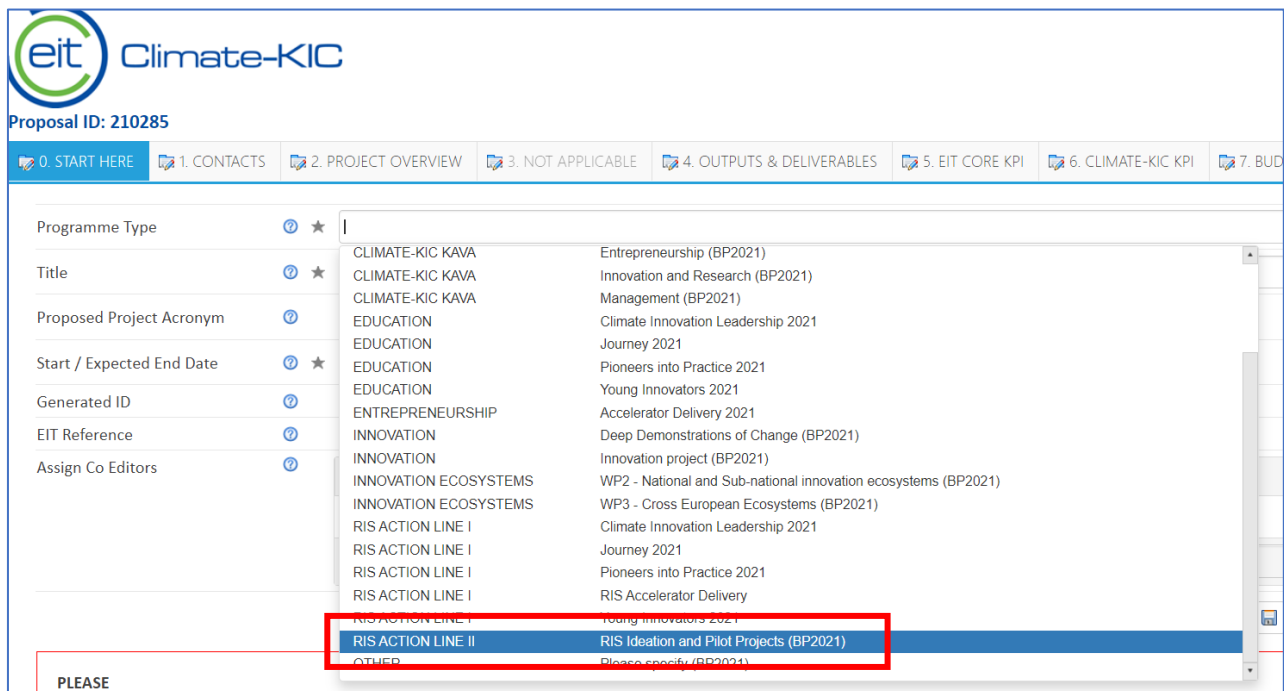
2. Select “Add New 2021 Proposal”



The screenshot shows the EIT Climate-KIC portal interface. At the top, there is a header with the EIT Climate-KIC logo. Below the header, a button labeled "Add New 2021 Proposal" with a green plus icon is highlighted with a red rectangular box. Below this button is a table with columns: Code, Period, EIT Reference, PDF Export, Edit, KAVA, Final Submit, All Tabs Completed, Full Proposal, Existing Project Code, and Pro. The table contains two rows of data:

| Code | Period | EIT Reference | PDF Export | Edit | KAVA | Final Submit | All Tabs Completed | Full Proposal | Existing Project Code | Pro |
|--------|--------|---------------|------------|------|------|--------------|--------------------------|--------------------------|-----------------------|-----|
| 210097 | 1 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | | TE |
| 210285 | 1 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | | |

3. Select “RIS ACTION LINE II – RIS Ideation and Pilot Projects (BP2021)” from the Programme Type list



The screenshot shows the EIT Climate-KIC portal interface for Proposal ID: 210285. The top navigation bar includes tabs: 0. START HERE, 1. CONTACTS, 2. PROJECT OVERVIEW, 3. NOT APPLICABLE, 4. OUTPUTS & DELIVERABLES, 5. EIT CORE KPI, 6. CLIMATE-KIC KPI, and 7. BUD. Below the navigation bar, there is a form with fields for Programme Type, Title, Proposed Project Acronym, Start / Expected End Date, Generated ID, EIT Reference, and Assign Co Editors. The Programme Type dropdown menu is open, showing a list of options. The option "RIS ACTION LINE II – RIS Ideation and Pilot Projects (BP2021)" is highlighted with a red rectangular box. Below the dropdown menu, there is a red rectangular box containing the text "PLEASE".