

## **Climate-KIC Greenhouse Programme – 2017 edition**

### **Specific terms and conditions applying to Italy**

The present document is addressed to participants to the **Climate-KIC Greenhouse Programme – 2017 edition** in Bologna.

The document provides specific information on the following: requirements to apply to and entering the programme in Italy.

This document has been drawn by ASTER S.Cons.p.A ([www.aster.it](http://www.aster.it)), the Emilia-Romagna Consortium for Innovation, Technology Transfer and Entrepreneurship based in Bologna (Italy) as the Climate-KIC Partner implementing the programme in Italy.

By submitting an application, candidates accept the specific terms and conditions described in the present document and also agree to comply with them and, in particular, with the article below on Personal data.

#### **Art. 2 - Eligibility and requirements**

The requirements foreseen by Climate-KIC Greenhouse Programme - 2017 Edition are:

- English on minimum B2 level
- 2 or more team members preferred
- team is ideally situated close to the Greenhouse location in order to attend the coaching and formal events

Applicants should be at least 18 years old.

#### **Art. 4 - Submitting an application**

Once an application form has been submitted on the Greenhouse website, a PDF format will be generated by the platform and sent back to the main applicant.

In order to ensure the eligibility of the application, candidates for Italy must furthermore comply with the following rules:

**In addition to the on line application, applicants must send the following documents to ASTER via e-mail to the address [aster.pec@legalmail.it](mailto:aster.pec@legalmail.it) - e-mail object: GREENHOUSE 2017 - "*PROJECT NAME*" APPLICATION:**

- **the PDF application** received by email, signed and dated (the date is the one the application has been sent via the webplatform);

- a **CV for each team member**. Recommended format for the CV is Europass (see: <https://europass.cedefop.europa.eu/it/documents/curriculum-vitae>).

Applications must be submitted on line within 15<sup>th</sup> 29<sup>th</sup> May 2017, 23:59 CET.

The signed documents must be sent to the [pec.aster@legalmail.it](mailto:pec.aster@legalmail.it) within 15<sup>th</sup> 29<sup>th</sup> May 2017, 23:59 CET.

Only applications completed in full with all the requested documents, signed and received by the specified deadlines will be considered.

### **Art. 5 - Selection and evaluation of application**

The selection will be made on the basis of those applications completed online on the website [www.climate-kic.org](http://www.climate-kic.org) and compliant with Art. 4 above.

Online application process will be followed by an interview with the applicant team.

The assessment is made solely on the basis of the applications and additional documents sent by the relevant deadlines. Nevertheless, ASTER reserves the right to request additional information or clarifications from the applicant, provided that such information or clarification does not substantially change the application. Clarifications are particularly justified in case of obvious clerical errors made by the applicant.

The applications will be assessed by the evaluation committee appointed by ASTER - in addition to the central Greenhouse Lead - on the basis of specific criteria. The criteria for the evaluation, to which a score ranging from 0 to 3 (where 0 is the minimum and 3 is the maximum) will be assigned, are:

1. motivation (minimum threshold: 1)
2. suitability criteria (minimum threshold: 1)
3. feasibility of the business idea (minimum threshold: 1)
4. innovation potential (minimum threshold: 1)
5. climate impact (minimum threshold: 1)
6. english level (minimum threshold: 2)

The outcome of the evaluation will be announced by publication on the Aster website ([www.aster.it](http://www.aster.it)) and Climate-KIC Italy website ([www.climatekicemiliaromagna.it](http://www.climatekicemiliaromagna.it)). Only selected project will be published.

In case of applications with the same score, the following characteristics will be considered as priorities:

- consistency with Climate-KIC priorities in 2017;
- advanced research project existence.

In case of withdrawal of the application or inability to participate in one or more selected applicant, the award will be assigned according to the order of the ranking.

The selected projects will be interviewed in Mid-June. The criteria for the evaluation, to which a score ranging from 0 to 3 (where 0 is the minimum and 3 is the maximum) will be assigned, are:

- strength of team (minimum threshold: 1)
- quality of business pitch (minimum threshold: 1)

Final decisions and allocation by the evaluation committee will be made at the end of June 2017 and published on [www.aster.it](http://www.aster.it) and on [www.climatekicemiliaromagna.it](http://www.climatekicemiliaromagna.it).

## **Art. 6 - The Grant**

A ranking will be made by the Evaluation Committee. Each selected team will be given up to €2,500 funding in total on a cost reimbursement basis. This is extra to any coaching support. In order to receive the financial support, all expenses need to be proved. Detailed informations will be provided to beneficiaries in the award letter.

## **Art. 7- Privacy, personal data and transparency**

Personal data provided to ASTER and come into ASTER's disposal in applying this programme will be treated in accordance with Italian Decree no. 196/03 "Code regarding the protection of personal data." This section is an integral part of Specific terms and conditions applying to Italy.

### 1. Preamble

Under Section 13 of Legislative Decree N. 196/2003 - "Code regarding the protection of personal data" ASTER, as the "controller" of the data processing, it is required to provide information about the use of provided personal data.

### 2. Source of personal data

The collection of your personal information is done by recording the data provided by you at the time of submission of the application to Climate-KIC Greenhouse 2017 platform - <http://www.climate-kic.org/for-students/pre-incubation/> - and to ASTER and during all subsequent stages of management of the procedure.

### 3. Purposes of data processing

Personal data are processed for the following purposes:

- a) recording data relating to the candidates who apply for participation in this competition;
- b) evaluating the applications received according to art. 4, as well as publishing lists of admitted and not admitted applicants;
- c) sending - also by e-mail - communications regarding the outcome of the evaluation activities;
- d) implementing the activities planned for the Greenhouse programme;
- e) carry out verification and control required by current regulations and comply with Italian legal

obligations foreseen in terms of transparency and publicity, including publication on the corporate website [www.aster.it](http://www.aster.it) section "Transparent Administration" of the identification data of the selected candidates;

f) send - also by e-mail - communication about the organization of seminars, conferences, events, organized by ASTER in its institutional activities and in particular of the European Knowledge Innovation Community on Climate Change Climate-KIC;

g) collect and analyze data for statistical purposes anonymously.

#### 4. Processing arrangements

In relation to the purposes described above, personal data are processed by hand, computer and electronically, strictly related to the above and, in any case, to ensure the security and confidentiality of data.

#### 5. Nature of data

The information provided in applying the competition are obligatory and needed for processing and assessing your application.

6. Categories of persons or organizations to whom the data may be communicated or who can learn about them

The data you provide will be communicated to Climate-KIC Holding b.v. based in Utrecht, Padualaan 8, H.R. Kruytbuilding, 3584CH (Netherlands) which will store them in a database (Salesforce) within its own server.

Data may also be communicated to the Climate-KIC srl, based in Bologna, Via Piero Gobetti, 101 - 40129 (Italy) and to the partners KIC indicated in <http://www.climate-kic.org/partners/>.

Exclusively for the purposes set out in paragraph 3 (Aims of data processing), suppliers providing services to ASTER may become aware of personal data, after designation as managers of the treatment and guarantee the same level of protection.

#### 7. Data Subjects' rights

Data subjects are entitled at any time to obtain confirmation of the existence of personal data concerning them and be informed of their contents and origin, verify their accuracy, or else request that such data be supplemented, updated or rectified (Section 7 of Legislative Decree no. 196/2003).

The above Section also provides for the right to request erasure, anonymisation or blocking of any data that is processed in breach of the law as well as to object in all cases, on legitimate grounds, to processing of the data.

All requests should be sent by contacting ASTER Soc. cons. p.A, Via Gobetti 101 - 40129 Bologna Italy e-mail: [privacy@aster.it](mailto:privacy@aster.it).

## **Art. 8 - Governing Law and Jurisdiction**

These Terms and Conditions shall be governed by and construed in accordance with the Italian laws. Any dispute arising under these Terms and Conditions shall be subject to the exclusive jurisdiction of the Italian courts. By entering the Competition, you agree to submit to the Italian laws, regardless of your country of establishment or residence.

## **Art. 9 - Contact**

Information for applicants are published on the following website: [www.aster.it](http://www.aster.it) and [www.climatekicemiliaromagna.it](http://www.climatekicemiliaromagna.it).

For any further information or questions, please contact Kristian Mancinone via mail or telephone:

Email: [kristian.mancinone@aster.it](mailto:kristian.mancinone@aster.it)

Telephone: +39 051-6398099

## **Additional articles**

### **Art. 10 - Accountable person (Responsabile del procedimento)**

The accountable person for the Italian competition is Valeria Bandini, Europe and International Unit Manager of Aster S. Cons.PA.

### **Art. 11 - Responsibility and Confidentiality**

Each applicant is responsible for the completeness, clarity and truthfulness of the data and information contained in the documents and materials prepared and/or compiled for the application to Greenhouse. ASTER is therefore not responsible for such contents, or for any inaccuracy, omission or violation of other parties' rights. Any request for clarification, correction or compensation from third parties will be faced directly by the candidate.

### **Art. 12 - Monitoring and Control**

Selected applicants are requested to provide to ASTER - or external people appointed by ASTER - all necessary information, data and reports, in order to ensure monitoring of the activities related to Climate-KIC Greenhouse Programme – 2017 edition.

ASTER is entitled to perform any necessary control including inspections on sample activities in order to verify compliance and maintenance of the selection conditions and requirements.

Bologna, 30/03/2017