

**This document is for reference only. This is NOT the form to be filled in to submit your application. To apply, please [click here](#) to submit via the online form.**

## **CATAL1.5T West Africa: ESOs Application Form for Pre-Accelerator**

*Welcome to the application form for the CATAL1.5T West Africa Pre-Accelerator Implementation! This form is developed based on the information provided on the open call document. Please make sure to read the open call thoroughly.*

*The following form includes a total of 53 questions (including the eligibility check questions and the general policies statements) and will take 50 to 60 minutes to complete. The form is divided into 7 sections: 1) General Information 2) Eligibility Criteria, 3) Organisation's Structure & Experience, 4) Organisation Expertise, Networks & Operational Capacity 5) Programme's Implementation 6) Capacity Development & Trainings and 7) Policies & Privacy. Please be ready to provide supporting documents in the following form including your organisation's general presentation, audited financial reports, and links to previous incubation or acceleration works.*

*Note that for many questions, you can provide as many details as you possible can. You will also have the possibility to provide attachments (existing or new) if better representative of your answer. We aim through this questionnaire to get a better idea of your experience and ways of working, necessary for the implementation of the pre-accelerator.*

*You can save your work and come back to complete it. We will provide this questionnaire as a PDF file so you can have an overview to prepare your answers prior to stating the application form. You will also find a French version of the questionnaire, but please apply in English.*

*If you have any question, please reach out to us at [catalist@climate-kic.org](mailto:catalist@climate-kic.org)*

*Thank you for your interest and your time.*

### **Section 1: General Information**

1. Name of Organisation:

Answer: text box

2. Type of Organisation

Answer: Text Box

3. Country:

Answer: Drop Down Menu

4. City:

Answer: Text Box

5. Website of Organisation:

Answer: Text Box

6. Full Name of Submitter/Main Contact:

Answer: Text Box

7. Email of Submitter/Main Contact:

Answer: Text Box

8. Job Title of Submitter/Main Contact:

Answer: Text Box

9. Gender of Submitter/Main Contact

Answer:

10. Are you a formal partner of EIT Climate-KIC?

Answer: Yes/No

11. Have you collaborated with EIT Climate-KIC previously?

Answer: Yes/No

12. If yes, how have you collaborated with EIT Climate-KIC?

Answer: Text Box

## Section 2: Applicant Eligibility Criteria

13. Is your organisation a registered legal entity in one of the following countries (Benin, Burkina Faso, Cote d'Ivoire, Guinea, Mauritania, Niger, Senegal, Togo)?

Answer: Yes/No

14. Is your organisation an Entrepreneur Support Organisation? (This may include incubators, accelerators, start-up associations, chambers of commerce, entrepreneurship or business creation units at universities or research institutes, or any other organisation with a core focus on supporting early-stage ventures develop business ideas?)

Answer: Yes/No

15. Has your organisation been active in the entrepreneurship support market for at least the last two years?

Answer: Yes/No

16. Can your organisation demonstrate commitment to the programme and operational capacity to ensure effective delivery of the anticipated activities?

Answer: Yes/No

17. Does your requested budget fall within the EUR 40,000 limit?

Answer: Yes/No

18. Do the products and services offered by your organisation on the market serve the public interest in line with GIZ guidelines (Environment, Climate, Public Goods, Social Benefits, Employment Creation, Poverty Reduction, etc.)?

Answer: Yes/No

19. Do any of your organisation's activities fall under the [IFC exclusion list](#)?

Answer: Yes/No

### Section 3: Organisation's Structure & Experience

20. Please attach a brief presentation outlining your organisation's structure, activities, entrepreneurship support mechanisms and financing model.

Answer: Attachment Option

21. How do you finance and sustain your organisation and current operations?

Answer: Text Box (max 2000 characters)

22. Please share with us the gender distribution of your organisation's management team, general staff, and advisory board (when applicable), in percentages or numbers

Answer: text box (max 1500 characters)

23. Does the ESO offer services that address a gender-related socio-economic problem or increase women's participation in their activities/programmes?

Answer: Yes/No

24. Has your organisation engaged in a financial audit during the last two years? If yes, please provide the audited financial reports (that include basic P&L statements) as attachments.

Answer: Yes with attachment/No

25. Has your organisation previously run accelerator programmes, competitions, hackathons or other programme initiatives targeted at entrepreneurs outside of your main country of operations and run online?

Answer: Yes/No

26. If yes, please indicate where.

Answer: Text Box

27. If yes, please briefly describe these programmes or share links to webpages, reports, etc., showcasing these activities.

Answer: Text Box (max 2000 characters)

28. How did you ensure that entrepreneurs remained engaged and involved in the different activities throughout the programmes run remotely?

Answer: Text Box (max 2000 characters)

29. How did you ensure the quality of the overall entrepreneurship programmes in the past?

Answer: Text Box (max 2000 characters)

30. Which criteria have you used or are currently using to assess and evaluate the successful delivery of your entrepreneurship programmes?

Answer: Text Box (max 2000 characters)

#### Section 4: Organisation Expertise, Networks & Operational Capacity

31. Please share with us your experiences supporting start-ups and innovations with 2 or 3 concrete examples, either past or current.

Answer: Text Box (max 2000 characters)

32. How long has your organisation been supporting entrepreneurs through structured programmes?

Drop down: Years

33. Have you ever supported climate innovations as part of your current or previous programmes?

Answer: Yes/No

34. If yes, please share with us how you supported the climate innovations.

Answer: Text Box (max 2000 characters)

35. Has your organisation previously developed its own entrepreneurship curriculum, business support materials and/or content for entrepreneurs?

Answer: Yes/No

36. If yes, could you briefly tell us about some of the educational modules you offer and cover. Please also specify if these can be used for the business content delivery of the project. *Note: we are not expecting a detailed curriculum proposal for the project but more of an overview of examples that can help us visualise how you support start-ups with educational content, workshops, and sessions.*

Answer: Text Box (max 2000 characters)

37. Does your organisation have a solid network of trainers, coaches and mentors who can be engage in supporting the climate start-ups and innovations taking part in the programme?

Answer: Yes/No

38. If yes, please share more details like the scope of expertise, involvement, and a brief track record of work with these experts.

Answer: Text Box (max 2000 characters)

39. Please also indicate (if known) which of these experts would work with Climate-KIC International Foundation to deliver the programme.

Answer: Text Box (max 1500 characters)

40. Please attach their CVs or LinkedIn.

Answer: Attachment Option

## Section 5: Programme's Implementation

41. Would you be willing and have the capacity to extend the programme's support to climate ventures outside of your country of operation, and located in one or more countries included in this call for proposals?

Answer: Yes or No

42. If yes, which one/s?

Answer: Drop Down Menu (including the 8 project countries as options)

43. Please outline your proposed approach for targeting, onboarding, and delivering the trainings to climate start-ups in this programme? *Note: we are not expecting a detailed project action plan but more an overview of your proposed approach to better understand your ways of working and potential avenues of co-creation and support from our side.*

Answer: Text Box (max 2000 characters)

44. Please indicate the amount of funding in EUR that you are requesting .

Answer: Text Box

45. Briefly describe how you plan to use the budget for this programme. Please give details on how you will distribute it across activities, external expertise/trainers, mentors, coaches, etc. *Note: we are not expecting a fully detailed project plan at this stage. We would simply like to have an overview on how you plan to distribute the project budget across activities.*

Answer: Text Box (max 2000 characters)

46. Please briefly describe your approach to monitoring, assessing, and reporting on the programme's progress during and after implementation?

Answer: Text Box (max 2000 characters)

## Section 6: Capacity Development & Trainings

47. Please tell us more about your motivations for joining this programme and your expectation for the capacity development trainings for your organisation.

Answer: Text Box (max 2000 characters)

48. How many of your staff are you planning to have join the capacity building trainings on the four main Climate Advisory modules (*Gender & Climate, Paradigm Shift & System Transformation, Climate Impact and Adaptation & Resilience*) of the programme?

Answer: Text Box (max 1500 characters)

49. How will you ensure commitment of your staff and organisation to the capacity building trainings as part of this programme?

Answer: Text Box (max 2000 characters)

50. How are you planning to transfer knowledge gained from the capacity building in the pre-accelerator to selected climate ventures?

Answer: Text Box (max 2000 characters)

51. How do you plan to implement learnings from the capacity building trainings of this programme to your current and/or future programmes as well as to your organisation support offering for entrepreneurs in general?

Answer: Text Box (max 2000 characters)

## **Section 7: Policies & Privacy**

52. Declaration – GDPR:

I hereby consent to the processing of my personal data and other data provided in this application that I have provided in accordance with the General Data Protection Regulation ((EU) 2016/679 (“GDPR”) and any national implementing laws, regulations and secondary legislation, as amended, supplemented or replaced from time to time.

Answer: I consent/I do not consent

53. Declaration - personal data:

Where necessary, and depending on the location of implementing partners, I hereby consent to the processing of my personal data and other data provided in this application, outside the European Union (EU).

Answer: I consent/I do not consent